

STATEMENT GUIDE



1 Only About Children - Campus
100 - 102 Campus Road Suburb
NSW 2124
Ph: (03) 8529 5000
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STATEMENT

000-000-000
Cooke, Abbey

Cooke, Abbey
321 Address St,
New Farm, QLD 4005

General Account

2 Statement Issued: Mon, 2 July 2018
Statement Begins: Mon, 9 July 2018
Statement Ends: Sun, 23 July 2018

3 **Due Now:** **\$357.02**

| Family Summary (Totals for this Statement Period) | | | | | | |
|---|---------------|-----------------|-------------------|-----------------|---------------|---------------------------|
| Child | 5 Days | 6 Fee | 7 Discount | 8 CCS | 9 ACCS | 10 Gap Fee |
| 4 Jane Davenport | 4 | \$436.00 | \$0.00 | \$198.00 | \$0.00 | \$218.00 |
| Harvey Davenport | 4 | \$436.00 | \$0.00 | \$198.00 | \$0.00 | \$218.00 |
| | 8 | \$872.00 | \$0.00 | \$396.00 | \$0.00 | \$436.00 11 |

12 **CCS Paid YTD:**
Jane: \$8,056.76
Harvey: \$7,950.74

13 **YTD Absences:**
Jane: 15 Last Update: (19/05/17)
Harvey: 38* Last Update: (20/05/17)

14 **Period Absences:** Period ending (25/03/2018)
Jane: 0
Harvey: 2

*You are approaching 42 days which may affect your CCS

15 Messages

Please ensure you check your statement as CCS can change and make the amount owing on the account different. Please feel free to contact me should you have any enquires regarding your account statement.

2. Displays the **Date Range** the Statement covers
3. Displays the **Due Now** Amount for this Period or the **In Credit** Amount for the selected period
4. Displays each child linked to the account who attended the Service for the statement date range
5. **Days** - Displays how many days the child attended the Service for the statement period
6. **Fee** - Displays the Total Fee charged per child for all attendances within the statement period after removing the discount
7. **Discount** - Displays total reductions that have been applied per child within the statement period and has already been removed from the Total Fee (see #6)
8. **CCSS** - Displays the CCS reduction applied per child within the statement period
9. **ACCS** - Displays any ACCS reductions applied per child within the statement period
10. **Gap Fee** - Displays the GAP fee payable by the Guardian for the attendances within the statement period
11. Displays the **Total** of each of the Financial details for the account for the statement period
12. **CCSS Paid YTD** - Displays the CCSS paid to this service for the current financial year
13. **YTD Absences** - Displays the YTD Absences for the current financial year per child
14. **Period Absences** - Displays the absences per child for the period of the statement
15. **Messages** - Displays Centre or Personal messages from the Flags Tab

CCS Weekly Summary

Kinder Play ChildCare Centre (Centre Based Day Care - 00877 E88-3) for this Statement Period

1 Harvey Davenport

| Date | Percentage | Sess. Hrs | CCS Hrs | Fee | Discount | CCS | ACCS | Gap |
|----------------------|------------|--------------|--------------|-----------------|----------------|-----------------|---------------|-----------------|
| CCS Week 1 | | | | | | | | |
| 13/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 14/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 15/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 16/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| Weekly Total: | | 32.00 | 48.00 | \$436.00 | \$20.00 | \$198.00 | \$0.00 | \$218.00 |
| CCS Week 2 | | | | | | | | |
| 20/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 21/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 22/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 23/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| Weekly Total: | | 32.00 | 48.00 | \$436.00 | \$20.00 | \$198.00 | \$0.00 | \$218.00 |

Jane Davenport

| Date | Percentage | Sess. Hrs | CCS Hrs | Fee | Discount | CCS | ACCS | Gap |
|----------------------|------------|--------------|--------------|-----------------|----------------|-----------------|---------------|-----------------|
| CCS Week 1 | | | | | | | | |
| 13/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 14/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 15/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 16/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| Weekly Total: | | 32.00 | 48.00 | \$436.00 | \$20.00 | \$198.00 | \$0.00 | \$218.00 |
| CCS Week 2 | | | | | | | | |
| 20/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 21/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 22/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| 23/03/2018 | 85.00 | 8.00 | 12.00 | \$109.00 | \$5.00 | \$49.50 | \$0.00 | \$54.50 |
| Weekly Total: | | 32.00 | 48.00 | \$436.00 | \$20.00 | \$198.00 | \$0.00 | \$218.00 |

1. Displays **each child's** attendances who has attended for the period of the statement
2. **CCS Week 1 or Week 2** - Displays the Government Week and each date the child attended for the week
3. **Percentage** - Displays the CCS%
4. **Sess. Hrs** - Displays the Charged Session hours from the fee times
5. **CCS Hrs** - Displays the CCS hours covered by CCSS
6. **Fee** - Displays the Total Fee charged per day after the discount has been removed (see #7)
7. **Discount** - Displays any daily fee reduction already removed from the total fee charged per day (see #6)
8. **CCS** - Displays the CCS estimated/paid \$ amount per day
9. **ACCS** - Displays any ACCS estimated/paid per day
10. **Gap** - Displays the daily GAP for the parent portion

Account Transactions

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|------------|--|-----------|---------|-------------|---------------|---------------|----------|----------|-----------|
| Date | Description | Sess. Hrs | Fee | Hourly Rate | CCS | ACCS | Debit | Credit | Balance |
| | 11 Balance Carried Forward | | | | \$0.00 | \$0.00 | \$527.00 | \$0.00 | \$-527.00 |
| 02/07/2018 | Susan Madison (After School Care After School Care Fee) (SCRN:ffds3243) | 3.00 | \$19.00 | \$6.33 | <u>\$0.00</u> | <u>\$0.00</u> | \$19.00 | \$0.00 | \$-546.00 |
| 02/07/2018 | Susan Madison (Centre Based Care room 10) (SCRN:190000244H) | 6.00 | \$21.00 | \$3.50 | <u>\$0.00</u> | <u>\$0.00</u> | \$21.00 | \$0.00 | \$-567.00 |
| 02/07/2018 | Peter Madison (Centre Based Care room 10) Red: \$4.20 (SCRN:190000244H) | 6.00 | \$16.80 | \$2.80 | <u>\$0.00</u> | <u>\$0.00</u> | \$16.80 | \$0.00 | \$-583.80 |
| 02/07/2018 | Peter Madison (After School Care After School Care Fee) (SCRN:ffds3243) | 3.00 | \$19.00 | \$6.33 | <u>\$0.00</u> | <u>\$0.00</u> | \$19.00 | \$0.00 | \$-602.80 |
| 03/07/2018 | Peter Madison (Centre Based Care room 10) Red: \$4.20 (SCRN:190000244H) | 6.00 | \$16.80 | \$2.80 | <u>\$0.00</u> | <u>\$0.00</u> | \$16.80 | \$0.00 | \$-619.60 |
| 04/07/2018 | Peter Madison (Centre Based Care room 10) Red: \$4.20 (SCRN:190000244H) | 6.00 | \$16.80 | \$2.80 | <u>\$0.00</u> | <u>\$0.00</u> | \$16.80 | \$0.00 | \$-636.40 |
| 05/07/2018 | Peter Madison (Centre Based Care room 10) Red: \$4.20 (SCRN:190000244H) | 6.00 | \$16.80 | \$2.80 | <u>\$0.00</u> | <u>\$0.00</u> | \$16.80 | \$0.00 | \$-653.20 |
| 06/07/2018 | Peter Madison (Centre Based Care room 10) Red: \$4.20 (SCRN:190000244H) | 6.00 | \$16.80 | \$2.80 | <u>\$0.00</u> | <u>\$0.00</u> | \$16.80 | \$0.00 | \$-670.00 |
| 09/07/2018 | Peter Madison (Centre Based Care room 10) Red: \$4.20 (SCRN:190000244H) | 6.00 | \$16.80 | \$2.80 | <u>\$0.00</u> | <u>\$0.00</u> | \$16.80 | \$0.00 | \$-686.80 |
| 10/07/2018 | Peter Madison (Centre Based Care room 10) Red: \$4.20 (SCRN:190000244H) | 6.00 | \$16.80 | \$2.80 | <u>\$0.00</u> | <u>\$0.00</u> | \$16.80 | \$0.00 | \$-703.60 |
| 11/07/2018 | Peter Madison (Centre Based Care room 10) Red: \$4.20 (SCRN:190000244H) | 6.00 | \$16.80 | \$2.80 | <u>\$0.00</u> | <u>\$0.00</u> | \$16.80 | \$0.00 | \$-720.40 |
| 12/07/2018 | Peter Madison (Centre Based Care room 10) Red: \$4.20 (SCRN:190000244H) | 6.00 | \$16.80 | \$2.80 | <u>\$0.00</u> | <u>\$0.00</u> | \$16.80 | \$0.00 | \$-737.20 |
| 13/07/2018 | Peter Madison (Centre Based Care room 10) Red: \$4.20 (SCRN:190000244H) | 6.00 | \$16.80 | \$2.80 | <u>\$0.00</u> | <u>\$0.00</u> | \$16.80 | \$0.00 | \$-754.00 |
| 12 | 13/07/2018 Fee Payment By Automated Direct Debit Payment (rec:0002289) Thank You | | | | | | | \$535.52 | \$0.00 |

1. **Date** - Displays each date the child attended care
2. **Descriptions** - Displays the Roll name and Fee name
3. **Sess. Hrs** - Displays the Charged Session hours from the fee times
4. **Fee** - Displays the Total Fee charged per day after the discount has been removed (see #13)
5. **Hourly Rate** - Displays the Hourly fee breakdown per day
6. **CCS** - Displays the CCS estimated/paid \$ amount per day
7. **ACCS** - Displays any ACCS estimated/paid per day
8. **Debit** - Displays debits applied to the account eg. Out of pocket expenses
9. **Credit** - Displays any credits applied to the account eg. Fee Payments
10. **Balance** - Displays the Daily Balance
11. **Balance Carried Forward** - Displays any credit or debit balances prior to the start date of the statement
12. **Fee Payment** - Displays the Fee Payment and method
13. Red: \$..... refers to a **Discount** - displays any daily fee reduction already removed from the total fee charged per day (see #4)

CCS Attendance Summary

Kinder Play Child Care Centre (Centre Based Day Care - 00529 E87-3) for this Statement Period

Harvey Davenport ¹

| Date ² | Sign In ³ | Sign Out ⁴ | Session Start ⁵ | Session End ⁶ |
|-------------------|----------------------|-----------------------|----------------------------|--------------------------|
| Tues 13/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Wed 14/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Thur 15/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Fri 16/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Tues 20/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Wed 21/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Thur 22/03/2018 | | | 06:30 AM | 06:30 PM |
| Fri 23/03/2018 | | | 06:30 AM | 06:30 PM |

Jane Davenport

| Date | Sign In | Sign Out | Session Start | Session End |
|-----------------|----------|----------|---------------|-------------|
| Tues 13/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Wed 14/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Thur 15/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Fri 16/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Tues 20/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Wed 21/03/2018 | 08:00 AM | 04:00 PM | 06:30 AM | 06:30 PM |
| Thur 22/03/2018 | | | 06:30 AM | 06:30 PM |
| Fri 23/03/2018 | | | 06:30 AM | 06:30 PM |

CCS Provider Information ⁷

| Provider Name | Provider ABN | Provider ID | Service ID | Centre Name |
|-----------------|--------------|-------------|------------|------------------------------|
| Kinder Play Ltd | 0987654321 | 1900001625 | 190000245 | Kinder Play Childcare Centre |

Issuer's Signature: Date:/...../.....

1. Displays each child linked to the account who attended for the period of the statement
2. **Date** - Displays each date the child attended for the period of the statement
3. **Sign In** - Displays the actual arrival time at the Service
4. **Sign Out** - Display the actual departure time from the Service
5. **Session Start** - Displays the beginning time of the fee per day
6. **Session End** - Displays the end time of the fee per day
7. **CCS Provider Information** - Displays the Provider details for the Service

NOTE: If the child is absent the Sign In/Out Columns will be blank and the Session Start and End Times will display the fee times.